

**DRAFT**  
**MINUTES**  
**BOARD OF LIBRARY TRUSTEES**

NOVEMBER 14, 2012  
4:00 PM

SOUTH CHULA VISTA BRANCH LIBRARY  
MEETING ROOM A

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**BOARD MEMBERS PRESENT:**

CHAIR *B. YOUNG*, TRUSTEES *J. BALNIS*, *J. BARNES*  
AND *E. MELLOR*

**BOARD MEMBERS ABSENT:**

VICE-CHAIR *A. RIGGS*

**CITY STAFF PRESENT:**

DIRECTOR OF LIBRARY & RECREATION *BETTY WAZNIS*

**OTHERS PRESENT:**

NONE

**CALL TO ORDER / ROLL CALL**

Chair Young called the meeting to order at 4:05 p.m.

**I. APPROVAL OF MINUTES**

Motion made by Trustee Mellor and seconded by Trustee Barnes to approve the meeting minutes from September 19, 2012. Motion carried.

**II. NEW BUSINESS**

**A. Review of October 18, 2012 City Council Joint Workshop Draft Minutes**

Chair Young thanked the Board of Trustees for attending the Joint Workshop. The Council was courteous and attentive with the Board's concerns regarding the City Council's actions to merge the Library and Recreation Departments. The Board discussed the concerns as outlined in the City Manager's report, and noted that metrics on how to measure the impacts continue to be needed.

**B. Topic Suggestions for November 15, 2012 Mayor's Breakfast – Topics discussed for the breakfast meeting.**

**C. Election of Board Liaison to Friends of the Chula Vista Public Library – MSC Young/Mellor that Trustee Barnes serve as liaison to the Friends of the Chula Vista Public Library.**

**D. Recommendations to the City Council and Mayor on the Library/Recreation Merger -**

Chair Young recommended the Board discuss: (1) what do they review, (2) What can we do, (3) when can we do it, (4) do we re-invent the wheel, and (5) what is the impact.

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Points covered: City Manager conducted comprehensive study regarding merger/organizational structure, what are budget effects from merger, is there \$26K savings, what are impacts to both departments, and the City Council undervalued the study conducted.

Chair Young shared that interviews with the City Manager, Director, Assistant Director, Friends and Foundation are needed for the analysis and effects of the department merger.

Trustee Mellor asked if the City Council would actually listen to the Board, and also asked what good would come from these interviews if the council has shown in the past that they do not validate staff's recommendations nor board and commission input.

Chair Young responded that interviews are needed to find out impact. Also, the City Council requested 6-month report in January; however, the Board feels that additional time is needed, as a new Assistant Director was just hired.

Trustee Mellor shared that a discussion with the City Manager is needed regarding plan for merger.

Trustee Barnes asked when decision was made by the Council, and who specifically on the Council came up with the idea to merge the departments, and was it leadership or budget concerns.

Chair Young explained that this decision was part of the budget process due to budget concerns and a cost savings measure. Chair Young also explained that the Board is reviewing the report/analysis and are not in a capacity to make decisions, but are there to make recommendations.

Trustee Mellor asked if there was an evaluation process or plan in place by the City Manager, and that input from his office is needed.

Chair Young asked that Director Waznis ask the City Manager for direction on the study of merger.

Trustee Balnis responded that there is no plan in place, it something that the Board and City Manager's office needs to develop, and that the focus should be on what is best for the Library.

Chair Young responded that he would be preparing correspondence to the City Manager and Director Waznis asking if there is a management study and about points of the study. This e-mail would also be sent to the Mayor and City Council.

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**III. OLD BUSINESS**

- A. Election of Board Liaison to Chula Vista Public Library Foundation – MSC Young/Barnes that Trustee Balnis serve as Liaison to the Chula Vista Public Library Foundation.
- B. Advocacy – Discuss at next meeting

(See notes from discussions above under Item II-A and Item II-B.)

**IV. LIBRARY DIRECTOR'S REPORT**

- A. Library Programs and Events Update:
  - 1) Parks and Recreation Commission Joint Council Workshop on Thursday November 29, 2012 @ 6:30 pm in the Chula Vista Police Department Community Room.
  - 2) New Assistant Director of Recreation is on board and learning a lot.
  - 3) Over 200 attendees were at the Dia del Los Muertos and Halloween Events.
  - 4) CA Library Association Presentation @ Otay Ranch Branch was successful.
  - 5) Computers & Wi-Fi upgraded thanks to FOL.
  - 6) Going to Council in January to recognize FOL for all of their donations.
  - 7) Donations received from Altrusa and Rotary to the books budgets; greatly appreciated.
  - 8) Infrastructure Issue- discuss at next meeting
  - 9) Holiday Schedule – Otay & Civic Center branches open, and South closed.
  - 10) Five Interns involved in the Homework Help Sessions and Storytimes on Saturday.
  - 11) 100 people attended the Author Lecture in Connection with Museum Exhibit. The event was great
  - 12) Possible New Space for Museum on Broadway, and it's about 3k square feet.

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- 13) Director Waznis discussed the Fragrant Garden at South Library, Library Dance on December 2, and November 2012 Newsletter.

**V. COMMUNICATIONS**

- A. Friends of the Library - None
- B. Chula Vista Public Library Foundation - None
- C. Public Comments – None
- D. Written Comments – None
- E. Board Comments
  - 1) Trustee Balnis shared that the Advocacy Power Point presentation shared at the Joint Council Meeting should be put on the Library's web page. It would need to be revised. Trustee Mellor shared that she would work with Trustee Balnis on updating the information.
  - 2) The December 19<sup>th</sup> Board meeting is cancelled.

**ADJOURNMENT**

Meeting was adjourned by Chair Young at 5:20 p.m.

The next Board of Library Trustees meeting January 9, 2013